SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET

ACCEPTED PROPOSED BUDGET FY2023-2024
AT PH AUGUST 14, 2023

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising & Legal	3,000.00	
Audit	4,500.00	
City Contract Services (Wages)	4,500.00	
Contract Services	0.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
Misc - Admin #2	37,289.15	
Sub-Total Working Ops Expenditures	**81,789.15**	
Capitol Improve (Wells6,7,8)for 2022	325,000.00	
Capitol Improve (Wells6,7,8)for 2023	325,000.00	
Capitol Improve (Wells6,7,8)for 2024	325,000.00	
Capitol Improve (Wells6,7,8)for 2025	154,680.52	
Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

SPIRIT LAKE URBAN RENEWAL AGENCY

PUBLIC HEARING FOR BUDGET FY 2023-2024

Monday, August 14, 2023, 6:30 PM

6042 W. Maine, Spirit Lake ID 83869

Spirit Lake City Hall

1. **Call to Order and Roll Call**

   The meeting was called to order at **6:33 pm** by Chairman/Commissioner Becky DeMers.

   Roll Call: Present: Commissioner Craig Richards, Commissioner Melissa Hallas, Commissioner Bill Parsons, and Commissioner/Chair Becky DeMers.

   Absent: Commissioner Gary Ventress

2. **Public Hearing Procedure – Chairperson Becky DeMers**

3. **Proposed Budget FY 2023-2024 - Vicki Coombs, Office Assistant**

4. **Interested Persons Testimony**

   There being no further discussion, comments or questions from the Commissioners or the public in attendance, Commissioner Craig Richards made motion to accept Proposed Budget FY 2023-2024 as presented and Commissioner Melissa Hallas seconded the motion. All in Favor Vote: **AYE** by all four Commissioner present. **Motion Passed, APPROVED**.

5. **Close Public Hearing at 7:40pm**

Submitted by:

Vicki Coombs, Office Assistant

Approved, September 11, 2023

Becky DeMers,
Chairman / Commissioner

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET

ACCEPTED PROPOSED BUDGET FY2023-2024
AT PH AUGUST 14, 2023

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
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Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

PUBLIC HEARING PROCEDURE

This Public Hearing is to hear and consider the **PROPOSED FISCAL YEAR 2023-2024 BUDGET** for the Spirit Lake Urban Renewal Agency (SLURA) is hereby called to order.

This is the time and place for a public hearing before the Commission of the Spirit Lake Urban Renewal Agency to hear any and all comments from the public regarding the Proposed Budget.

Notice of the public hearing was published on **Saturday, June 29 and August 5, 2023** as required by Idaho Code Section 50-2903(5).

0 Written comments have been received and made part of the record.

3 are in favor and 0 are against.

All persons wishing to address this Commission at this public hearing must identify themselves for the record and state where they live and speak loudly so that their comments can be recorded.

We will begin by having Vicki Coombs, Office Assistant, City of Sprit Lake, address the Commission to explain the Proposed Budget. After that we will allow all other interested persons that are present at this public hearing and have signed in to address the Commission. Each person should limit their remarks to 3 minutes.

When the public testimony is concluded, the Commission will close the hearing for further public testimony and begin deliberations. Thereafter, the Commission will approve the proposed budget as the final budget of the Agency or approve the proposed budget with certain amendments thereto discussed during deliberations as the final budget of the Agency.

5 Public citizens in attendance

Vicki Coombs, Office Assistant

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Althea Sondahl

PHYSICAL ADDRESS 31848 N 3rd St.

CITY, STATE & ZIP Spirit Lake

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

____ NEUTRAL	~~X~~ WISH TO SPEAK
____ IN FAVOR	X DO NOT WISH TO SPEAK
____ OPPOSED	____ RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Patrick Wilson

PHYSICAL ADDRESS 32036 N 3rd

CITY, STATE & ZIP Spirit Lake ID 8

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

____ NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	✓ DO NOT WISH TO SPEAK
____ OPPOSED	____ RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Mona Stafford

PHYSICAL ADDRESS 6343 W. Vermont

CITY, STATE & ZIP Spirit Lake, Id 83869

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

X NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	X DO NOT WISH TO SPEAK
____ OPPOSED	X RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME STEVE STOKE

PHYSICAL ADDRESS 32486 N 5TH AVE

CITY, STATE & ZIP SPIRIT LAKE ID. 83869

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

____ NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	____ DO NOT WISH TO SPEAK
____ OPPOSED	X RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Roger Goodall

PHYSICAL ADDRESS 32786 N 16th ave

CITY, STATE & ZIP Spirit Lake, Idaho 83869

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

____ NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	____ DO NOT WISH TO SPEAK
____ OPPOSED	Y RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

VAC

AGENDA

Spirit Lake Urban Renewal Agency (SLURA)
PUBLIC HEARING
August 14, 2023, 6:30 PM
Spirit Lake City Hall
6042 W. Maine St.

PUBLIC HEARING - FY 2023-2024 BUDGET

1. CALL TO ORDER AND COMMISSIONERS ROLL CALL

2. PUBLIC HEARING PROCEDURE - CHAIRPERSON BECKY DEMERS

3. PROPOSED BUDGET FY 2023-2024 - VICKI COOMBS, OFFICE ASSISTANT

4. INTERESTED PERSONS TESTIMONY

5. CLOSE PUBLIC HEARING

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at (208) 623-2151 at least 24 hours in advance of the meeting date.

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET	PROPOSED FY 2023-2024	
Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising & Legal	3,000.00	
Audit	4,500.00	
City Contract Services	4,500.00	
Contract Services	0.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
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Capitol Improve (Wells6,7,8)for 2025	154,680.52	
Sub-Total Working Capitol Improv Expen	1,129,680.52	
TOTAL EXPENDITURES		1,211,469.67

NOTICE OF PUBLIC HEARING
Proposed Budget for Spirit Lak /ban Renewal Agency (SLURA), Idaho
Fiscal Year 2023-2024

Notice is hereby given that the Spirit Lake Urban Renewal Agency (SLURA) will hold a public hearing regarding the budget for it's 2023-2024 fiscal year. The detailed budget can be viewed at Spirit Lake City Hall. At said hearing, any interested person may appear and show cause, if any, why such proposed budget should or should not be adopted. The hearing will be held at 6:30 P.M., Monday, August 14, 2023 at the Spirit Lake City Hall, 6042 W Maine Street, Spirit Lake, Kootenai County, Idaho 83869. Written comments will be accepted prior to and at the meeting.

	Proposed FY 2021-2022 10/1/2021	Actual Ending 9/30/2022	Proposed FY 2022-2023 10/1/2022	Actual As Of 7/24/2023		Proposed FY 2023-2024
Beg. Fund Balance Est.	244,240.00	245,855.71	577,019.53	406,018.91	**Beg. Fund Bal Est. 10/01/23**	**806,469.67**
Income:					Income:	
Tax Increments	292,323.00	227,482.00	292,323.00	413,558.62	Est. Tax Increments	400,000.00
Interest Income	765.00	343.00	765.00	4,051.68	Est. Interest Income	5,000.00
Miscellaneous	0			0	Est. Miscellaneous	0
Income: Sub-Totals	537,328.00	227,825.00	293,088.00	417,610.30	**Income: Sub-Totals**	**405,000.00**
TOTAL Income	781,568.00	473,680.71	870,107.53	823,629.21	**TOTAL Income**	**1,211,469.67**
Expenditures: Working Ops					Expenditures: Working Ops	
Advertising & Legal	2,000.00	772.46	2,000.00	23.40	Advertising & Legal	3,000.00
Audit	1,500.00	3,650.00	4,500.00	0	Audit	4,500.00
City Contract Services	4,500.00	3,823.42	4,500.00	1,843.00	City Contract Services	4,500.00
Liability Insurance	1,500.00	1,609.50	2,000.00	1,738.00	Liability Insurance	2,000.00
Misc Admin #1	0.00	0.00	30,000.00	0.00	Misc Admin #1	30,000.00
Misc Admin #2	0.00	0.00	0.00	0.00	Misc Admin #2	37,289.15
Office Supplies	1,000.00	134.48	1,000.00	39.24	Office Supplies	500.00
Contract Services	0.00	0.00	0.00	0.00	Contract Services	0.00
Total Working Ops	10,500.00	9,989.86	14,000.00	3,643.64	**Total Working Ops**	**81,789.15**
Capitol Improvements	525,328.00	0.00	661,000.00	0.00	Capitol Improvements	1,129,680.52
Expenditures: Sub-Totals	525,328.00	9,989.86	661,000.00	3,643.64	**Expenditures: Sub-Totals**	**1,129,680.52**
TOTAL Expenditures	535,828.00	463,191.14	577,019.53	3,643.64	**TOTAL Expenditures**	**1,211,469.67**

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **BUDGET REQUEST FOR FY2023-2024**

APPROVED AT 08/14/2023 MEETING

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
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Contract Services	0.00	
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Office Supplies	500.00	
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SPIRIT LAKE URBAN RENEWAL AGENCY

PUBLIC HEARING FOR BUDGET FY 2023-2024

Monday, August 14, 2023, 6:30 PM

6042 W. Maine, Spirit Lake ID 83869

Spirit Lake City Hall

1. **Call to Order and Roll Call**

   The meeting was called to order at **6:33 pm** by Chairman/Commissioner Becky DeMers.

   Roll Call: Present: Commissioner Craig Richards, Commissioner Melissa Hallas, Commissioner Bill Parsons, and Commissioner/Chair Becky DeMers.

   Absent: Commissioner Gary Ventress

2. **Public Hearing Procedure – Chairperson Becky DeMers**

3. **Proposed Budget FY 2023-2024 - Vicki Coombs, Office Assistant**

4. **Interested Persons Testimony**

   There being no further discussion, comments or questions from the Commissioners or the public in attendance, Commissioner Craig Richards made motion to accept Proposed Budget FY 2023-2024 as presented and Commissioner Melissa Hallas seconded the motion. All in Favor Vote: **AYE** by all four Commissioner present. **Motion Passed, APPROVED**.

5. **Close Public Hearing at 7:40pm**

Submitted by:

Vicki Coombs, Office Assistant

Approved, September 11, 2023

Becky DeMers,
Chairman / Commissioner

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET

ACCEPTED PROPOSED BUDGET FY2023-2024
AT PH AUGUST 14, 2023

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
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This Public Hearing is to hear and consider the **PROPOSED FISCAL YEAR 2023-2024 BUDGET** for the Spirit Lake Urban Renewal Agency (SLURA) is hereby called to order.

This is the time and place for a public hearing before the Commission of the Spirit Lake Urban Renewal Agency to hear any and all comments from the public regarding the Proposed Budget.

Notice of the public hearing was published on **Saturday, June 29 and August 5, 2023** as required by Idaho Code Section 50-2903(5).

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3 are in favor and 0 are against.

All persons wishing to address this Commission at this public hearing must identify themselves for the record and state where they live and speak loudly so that their comments can be recorded.

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PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Althea Sondell

PHYSICAL ADDRESS 3148 N 3rd St.

CITY, STATE & ZIP Spirit Lake

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

____ NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	X DO NOT WISH TO SPEAK
____ OPPOSED	____ RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Patrick Wilson

PHYSICAL ADDRESS 82036 N 3rd

CITY, STATE & ZIP Spirit Lake ID 8

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

____ NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	✓ DO NOT WISH TO SPEAK
____ OPPOSED	____ RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Mona Stafford

PHYSICAL ADDRESS 6343 W. Vermont

CITY, STATE & ZIP Spirit Lake, Ia 51360

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

X NEUTRAL	____ WISH TO SPEAK
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____ OPPOSED	X RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME

PHYSICAL ADDRESS

CITY, STATE & ZIP

(PLEASE PRINT CLEARLY)

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____ NEUTRAL	____ WISH TO SPEAK
____ IN FAVOR	____ DO NOT WISH TO SPEAK
____ OPPOSED	X RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

PUBLIC HEARING SIGN-IN SHEET

Spirit Lake Urban Renewal Agency

Monday, August 14, 2023 at 6:30pm

NAME Rogers Goodall

PHYSICAL ADDRESS 32786 N 16th ave

CITY, STATE & ZIP Spirit Lake, Idaho 83869

(PLEASE PRINT CLEARLY)

PLEASE CHECK THE ITEM(S) THAT PERTAIN TO YOU:

_____ NEUTRAL	_____ WISH TO SPEAK
_____ IN FAVOR	_____ DO NOT WISH TO SPEAK
_____ OPPOSED	__Y__ RESIDENT OF CITY

(PLEASE WRITE COMMENTS ON BACK)

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **AMENDED PROPOSED FY 2023-2024**

APPROVED AT THE 09.11.2023 MO MEETING

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising	2,000.00	
Audit	4,500.00	
City Contract Services	10,231.22	
Contract Services	0.00	
Legal	1,000.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
Misc - Admin #2	31,557.93	
Sub-Total Working Ops Expenditures	**81,789.15**	
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Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **AMENDED PROPOSED BUDGET CHANGE FY 2023-2024 #1**

Changes asking for at 09/11/2023 Meeting

$5,731.22 moved from Misc-Admin#2 to City Contract Services

APPROVED AT 09/11/2023 MEETING

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
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Audit	4,500.00	
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Contract Services	0.00	
Legal	1,000.00	
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Capitol Improve (Wells6,7,8)for 2025	154,680.52	
Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

SPIRIT LAKE URBAN RENEWAL AGENCY

MONTHLY MEETING

Monday, September 11, 2023, 6:30 PM

6042 W. Maine, Spirit Lake ID 83869

Spirit Lake City Hall

1. **Call to Order and Roll Call**

   The regular monthly meeting was called to order at **6:30 pm** by Chairman/Commissioner Becky DeMers.

   Roll Call: Present: Commissioner Gary Ventress, Commissioner Melissa Hallas, Commissioner Bill Parsons, and Commissioner/Chair Becky DeMers.

   Absent: Commissioner Craig Richards

2. **Ceremonies, Appointments and Announcements – NONE**

3. **Conflict Disclosure - NONE**

4. **Consent Calendar –** **ACTION ITEMS**

   Went through Action Items, one by one.

   Minutes of the regular meeting held on August 14, 2023. No Additions or Comments.

   Payables for the month of August 2023 totaled $11,999.50. One Invoice from ICRMP for six months of insurance in the amount of $999.50 and one invoice from Ivan's Roofing Spokane LLC, for the demolition work on the Woolen Brown Building, in the amount of $11,000.00.

   Financial Report & Bank Reconciliation ending August 31, 2023.

   Further discussion on the completion of the Woolen Brown Building demolition. Commissioner Hallas inquired about the conclusion of the demolition project. Commissioner Chair DeMers and Deputy Clerk II Marina Hergert explained the letter written by Althea Sondahl, head of the Historical Preservation Society of Spirit Lake, and the details of the project.

   Commissioner Hallas made a motion to accept the Consent Calendar items as presented and pay invoices. Commissioner Ventress seconded the motion. All in favor vote: AYE by all four Commissioners present. **Motion Passed, Approved.**

5. **Citizens Comments - NONE**

6. **Unfinished Business – NONE**

7. **New Business -**

   Commision Chair DeMers mentioned SPARK information attached to commissioners' packets. SPARK is an urban renewal program that provides education to cities on what Urban Renewal does as well as historical commission. This attached information was to provide more details in case Commissioners wanted to work with SPARK in the future.

8. **Public Hearing – None**

9. **Staff Report and Updates -**

   Marina updated the Commissioners on Vicki's recovery.

   Next meeting date: **Monday, October 16, 2023**.

10. **Commissioner Comments – NONE**

11. **Chairperson Comments** -

    Discussion of changes made to the budget, including an increase in the portion of Vicki's wages paid by Urban Renewal due to changes in the City's budget regarding Vicki's position with City. In order to keep Vicki providing staff support for Urban Renewal, we are asked to contribute an additional $5,731.22 to City Contract Services for wages to keep Vicki's position with us. As of right now the budget shows $4,500.00. This additional $5,732.22 does not change the overall budget amount. The money is being moved from Misc-Admin #2 to City Contract Services for a total of $10,231.22 to cover Vicki's wages for the coming year FY2023-2024.

    Commissioner Hallas made a motion to approve amended budget allocating $5,731.22 from Misc-Admin#2 to City Contract Services for continued Staff Support. Commissioner Ventress seconded the motion. All in favor vote: AYE by all commissioners present. **Motion Passed, Approved.**

    Discussion of Post Falls Urban Renewal event on September 27, 2023 and who will be attending. Due to commissioner conflicts and to avoid a quorum, two commissioners will be able to attend along with Office Assistant Vicki Coombs and her husband. The commissioners available and who have volunteered are Commissioner Parsons (along with his wife) and Commissioner Hallas.

At this point Marina clarified with Commissioner Parsons that he was in favor of the amended budget. His answer was YES.

Commissioner Ventress brought up that January is the end of his time with Urban Renewal. Commissioner Parsons was asked about when he is done per his previously mentioning it. Commissioner Parsons will continue until someone is found to take his place. Everyone agreed to think of people they could recommend for the upcoming empty seats.

12. Executive Session - NONE

13. Adjournment

There being no more business to discuss, Commissioner Ventress made a motion to adjourn the meeting. Meeting was adjourned at 6:40pm.

Submitted by:

Marina Hergert, Deputy Clerk II

Approved, October 16, 2023

Becky DeMers,
Chairman / Commissioner

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **APPROVED BUDGET FY2023-2024 - APPROVED 08/14/2023**

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising & Legal	3,000.00	
Audit	4,500.00	
City Contract Services	4,500.00	
Contract Services	0.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
Misc - Admin #2	37,289.15	
Sub-Total Working Ops Expenditures	**81,789.15**	
Capitol Improve (Wells6,7,8)for 2022	325,000.00	
Capitol Improve (Wells6,7,8)for 2023	325,000.00	
Capitol Improve (Wells6,7,8)for 2024	325,000.00	
Capitol Improve (Wells6,7,8)for 2025	154,680.52	
Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

NOTES ON AMENDED PROPOSED BUDGET FY 2023-2024

IT IS PROPOSED THAT FUNDING FOR VICKI'S POSITION HAS BEEN CUT FROM THE CITY BUDGET BY CITY COUNCIL MEMBERS. THEY WANT TO BRING AS MUCH MONEY AS THEY CAN TO THE POLICE DEPARTMENT BUDGET.

THE AMENDED REQUEST DOES NOT CHANGED OUR (UR) OVERALL BUDGET AMOUNTS, JUST THE CATEGORY AMOUNTS:

WANT TO MOVE **$5,731.22** FROM MISC ADMIN #2 TO

CITY CONTRACT SERVICES FOR A TOTAL OF **$10,231.22** TO

COVER THE COST OF MAINTAINING OFFICE STAFF SUPPORT

SLURA FY 2023 - 2024 (10.01.2023-09.30.2024)
WAGE PROPOSAL FOR OFFICE STAFF SUPPORT

Hourly Wages	$16.50	40 Hours per Mo
Annual Wages	$8,580.00	
Benefits - City	0	
Plus Employer Costs		
11.18% Employer Persi	$959.24	
6.20% Employer Social Security	$531.96	
1.45% Employer Medicare	$124.41	
0.42% Employer FWT	$35.61	
Grand Total of Wages Needed	**$10,231.22**	

Already Budgeted	$4,500.00
Additional $$ Needed	**$5,731.22**

Vicki would stay on City Employee Roster; City would invoice SLURA each month for payroll reimbursement.

16.50 x 40 hrs per Mo=	$660.00
plus Employer Monthly Costs	$127.02
Total Monthly Cost for Office Staff Support	**$787.02**

NOTES ON AMENDED PROPOSED BUDGET FY 2023-2024

(LINE ITEM CHANGE)

THE AMENDED REQUEST DOES NOT CHANGE THE OVERALL BUDGET AMOUNTS, JUST THE CATEGORY / AMOUNTS:

Vicki Coombs, Office Assistant, has suggested that we change our Working Operational Budget to separate out

Advertising & Legal to be separate line items.

Right now Advertising & Legal are on the same line

$3,000. ($2,000. & $1,000.)

Would like to see separated out with each having it's own line in budget:

Advertising	$2,000.00
Legal	$1,000.00

SEE TOTAL AMENDED BUDGET

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **AMENDED PROPOSED FY 2023-2024**
(Line Item Changes)

Working Operations Budget:

Advertising	$2,000.00
Audit	$4,500.00
City Contract Services (Office Staff Support)	$10,231.22
Legal	$1,000.00
Contract Services	$0.00
Liability Insurance (ICRMP)	$2,000.00
Office Supplies	$500.00
Travel & Meetings	$0.00
Misc - Admin #1	$30,000.00
Misc - Admin #2	$31,557.93
TOTAL WORKING OPERATIONS BUDGET	**$81,789.15**

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **AMENDED PROPOSED FY 2023-2024**

Changes asking for at 09/11/2023 Meeting

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising	2,000.00	
Audit	4,500.00	
City Contract Services	10,231.22	
Contract Services	0.00	
Legal	1,000.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
Misc - Admin #2	31,557.93	
Sub-Total Working Ops Expenditures	**81,789.15**	
Capitol Improve (Wells6,7,8)for 2022	325,000.00	
Capitol Improve (Wells6,7,8)for 2023	325,000.00	
Capitol Improve (Wells6,7,8)for 2024	325,000.00	
Capitol Improve (Wells6,7,8)for 2025	154,680.52	
Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **AMENDED PROPOSED FY 2023-2024**

APPROVED AT THE 09.11.2023 MO MEETING

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising	2,000.00	
Audit	4,500.00	
City Contract Services	10,231.22	
Contract Services	0.00	
Legal	1,000.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
Misc - Admin #2	31,557.93	
Sub-Total Working Ops Expenditures	**81,789.15**	
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Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

SIGNATURES OF CITY RESIDENTS AND INTERESTED INDIVIDUALS ATTENDING THE

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA) MEETING

Monday, September 11, 2023

PRINTED NAME	SIGNATURE
N/A	

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

BUDGET **AMENDED PROPOSED BUDGET CHANGE FY 2023-2024 #2**

Changes asking for at 11/06/2023 Meeting

$2,500. MOVED FROM MISC-ADMIN #2 TO AUDIT

APPROVED AT 11/06/2023 MEETING

Beg.Fund Balance 10.01.2022 Est. (Ckg & Sav)		**806,469.67**
Income:		
Est.Tax Increments	400,000.00	
Est.Bank Interest Income	5,000.00	
Misc	0.00	
Total Income	**405,000.00**	
		1,211,469.67
Expenditures:		
Advertising	2,000.00	
Audit	7,000.00	
City Contract Services	10,231.22	
Contract Services	0.00	
Legal	1,000.00	
Liability Insurance(ICRMP)	2,000.00	
Office Supplies	500.00	
Travel & Meetings	0.00	
Misc - Admin #1	30,000.00	
Misc - Admin #2	29,057.93	
Sub-Total Working Ops Expenditures	**81,789.15**	
Capitol Improve (Wells6,7,8)for 2022	325,000.00	
Capitol Improve (Wells6,7,8)for 2023	325,000.00	
Capitol Improve (Wells6,7,8)for 2024	325,000.00	
Capitol Improve (Wells6,7,8)for 2025	154,680.52	
Sub-Total Working Capitol Improv Expen	**1,129,680.52**	
TOTAL EXPENDITURES		**1,211,469.67**

SPIRIT LAKE URBAN RENEWAL AGENCY

MONTHLY MEETING

Monday, November 06, 2023, 6:30 PM

6042 W. Maine, Spirit Lake ID 83869

Spirit Lake City Hall

1. **Call to Order and Roll Call**

   The regular monthly meeting was called to order at **6:35 pm** by Chair/Commissioner Becky DeMers.

   Roll Call:
   Present: Commissioner Craig Richards Commissioner Melissa Hallas, Commissioner Gary Ventress and Chair/Commissioner Becky DeMers.

   Absent: Commissioner Bill Parsons.

A REQUEST TO AMEND THE AGENDA WAS BROUGHT BEFORE THE COMMISSIONERS.

Items under New Business: Anderson Bros CPA Audit Engagement Letter for FY2023, and Line Item Budget Request for FY2023-2024.

Commissioner Gary Ventress made a motion to Amend the Agenda to include the Items under New Business as Action Items. Commissioner Craig Richards seconded the motion. All in Favor; AYE, by all four Commissioners in attendance. MOTION PASSED, APPROVED.

2. **Ceremonies, Appointments and Announcements – NONE**

   Discussion followed about any new names for possible new Commissioners. We need two; Vice-Parsons, Vice-Ventress by January, 2024. Candidate Tom Pray was to be here tonight but did not show. Chair Becky DeMers suggested possible owner of Flower Shop and Clothing Store owner. She will follow through talking to them. Commissioner Gary Ventress stated he would be here through January or maybe a little longer.

   Also, Election coming up tomorrow, Tuesday, November 7th. Two (2) seats on SL City Council are open to be voted upon.

3. **Conflict Disclosure - NONE**

4. **Consent Calendar –** **ACTION ITEMS**

Went through Action Items, one by one.

Minutes of the regular meeting held on September 11, 2023. No Additions or Comments.

Payables for the month of November 2023 totaled $943.01. One Invoice from City of Spirit Lake for October Wages for $793.01; and Invoice from Bredeson Law Group for $150.00 for legal review of October Meeting Agenda and Correspondence.

Financial Report & Bank Reconciliation ending October 31, 2023.

Commissioner Melissa Hallas made a motion to accept the Consent Calendar items as presented and pay invoices. Commissioner Gary Ventress seconded the motion. All in favor vote: AYE by all four Commissioners present. **Motion Passed, Approved.**

5. **Citizens Comments -**

Althea Sondahl, Spirit Lake Historical Preservation Commission, thanked SLURA for their continued support and stated they have their November meeting on the 20th and will come to SLURA's December meeting to ask for more funds to continue work on Woolen Brown Building. She also stated that they have funds from Jimmy Brown funds totaling about $4,600. Plus the recycling money she brought in and turned into Michelle Wharton, City Clerk. Althea talked about looking at security lights, dumpsters, windows as some projects. Talked about taking west side fire escape out. It was suggested by Commissioner Richards that she talk to Fire Chief for codes. Also, Althea stated that they held a public hearing in 2019 and possibly should have another to find out possible uses for building and who would be interested in using the Woolen Brown Building so they have ideas on which way to go with projects.

Althea also gave out a postcard from Kootenai County Historic Preservation Commission (KCHPC) asking for input from ciitzens.

6. **Unfinished Business**

Chair Becky DeMers had a conference call with Connie Krueger and said she is looking forward to working with SLURA on a new District Plan. They talked about the Jacklin Arts Building in Post Falls and how events are held in the building which could possibly work for the Woolen Brown Building as well. How to support local businesses and bring in new businesses. Becky thought it was a good first meeting. Connie is planning to attend SLURA's January meeting.

Community Press Conference being held Thursday, November 9th, 6:00 pm for the Citizens of Spirit Lake to talk about the shooting that occurred last week at the senior apartments here in Spirit Lake.

7. **New Business -** **AMENDED ACTION ITEMS**

Anderson Bros CPA Audit Engagement Letter for FY 2023. States fees will not exceed $7,000 for the Financial Statement/Audit FY2023. That is a $2,500.00 increase from last year. Upon discussion, Commissioner Melissa Hallas made motion to approve and sign the Engagement Letter for the service of Audit for FY2023. Commissioner Gary Ventress seconded the motion. All in Favor, AYE by all four Commissioners. **MOTION PASSED, APPROVED.**

8. **Public Hearing – None**

9. **Staff Report and Updates –**

In discussion, Vicki Coombs, Office Assistant, will set a meeting with Mayor and City Clerk to talk about the $1.3m committed funds for water improvement and the new UR District.

Also discussed was the fees being charged for events put on for the community by various events committees. Althea stated that possibly there would be no Christmas Parade this year due to fees being charged. Charges for City Streets closed and Police Officers and Public Works. It was felt by Commissioners that that it is not good. Event Committees do not have money for those charges and would not be right if such events were not held. Vicki stated that the fees should be listed on the City's website. Vicki will follow through with finding a list and notifying Commissioners.

Also asked, was Marina still leaving the City and a new person being hired? Vicki stated that she is leaving sometime in December and yes the City will hire someone new.

Next meeting date: **Monday, December 04, 2023**.

10. **Commissioner Comments –**

11. **Chairperson Comments -**

12. **Executive Session - NONE**

13. **Adjournment**

There being no more business to discuss, Meeting was adjourned at 7:20pm.

Submitted by:

Vicki Coombs, Office Assistant

Approved; December 04, 2023

ABSENT

Craig Richards,
Vice-Chairman / Commissioner

Melissa Hallas

MELISSA HALLAS
TREASURER / COMMISSIONER

SPIRIT LAKE URBAN RENEWAL AGENCY (SLURA)

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APPROVED AT 11/06/2023 MEETING

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11. **Chairperson Comments -**

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Submitted by:

Vicki Coombs, Office Assistant

Approved; December 04, 2023

ABSENT

Craig Richards,
Vice-Chairman / Commissioner

Melissa Hallas

MELISSA HALLAS
TREASURER / COMMISSIONER